Missed Orientation (transfer) Checklist

Name: ___________________________ Student ID#: ___________________________

Step 1: Student Center Holds & Alerts and Enrollment Dates

___ No Holds or Alerts
___ Yes, Holds and/or Alerts (list them here):
  • __________________________________________________________________________
  • __________________________________________________________________________
  • __________________________________________________________________________

My enrollment date is: __________________________

Step 2: Review the General Education Requirements

___ Review pages 12 — 27 of the New Student Guide.
___ Complete a self-evaluation of your transfer coursework on your Class Planner.

Step 3: Review Your Major Requirements

___ Review 1st Semester Advising on Advising Hub.
___ Identify your lower-division, upper-division and intro/pre-req major courses and fill these courses into Priority #2 and #3.

Step 4: Planning Your Fall Semester

___ If you need to reach 12—15 units this fall, identify the upper-division GE courses you are interested in and search for these in Step 5.

Step 5: Searching for Classes

___ Search for classes you identified in Steps 2 — 4.

Step 6: Preparing for Registration

___ Add your Step 5 classes to your shopping cart (make sure your classes do not have overlapping times)

Step 7: Registration

___ Process your shopping cart on your enrollment date.
___ Fill in your Final Class Schedule for Fall 2017 on your Class Planner.

Step 8: Tuition and/or Financial Aid

___ I have paid or will pay tuition by August 14th @ 4pm.
___ I have accepted or will accept Financial Aid by August 14th @ 4pm.

Optional Step 9: Advising

If you still have questions with Steps 1 — 7 of the Missed Orientation (Transfer) tutorial, please visit your college resource center or the Undergraduate Advising Center.

Identify the appropriate advising resource center/offices that you can visit:
  • __________________________________________________________________________
  • __________________________________________________________________________

NOTES: